

Policy and/or Procedure Reference No.

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Policy No. 3340

Effective Date:

Procedure No. 3340.1

November 16, 2010

Bellevue Public Schools
Bellevue, Washington

**NOTICE and WAIVER
EXTENDED FIELD TRIP EXPENSES***

Must be used by every participant attending any extended field trip approved by the Bellevue School District.

Travel Location of Field Trip St. Louis, Mo
Date(s) of Field Trip 4/27/5/1 School Interlake High
Teacher or Staff Member Organizing Trip Mr. James Cooney

Extended field trips can be very valuable and educational activities, but because they are extensions of the basic curriculum and are optional, those engaging in such activities must do so at their own financial risk should any money related to the trip be lost for any reason. Any student, staff member, chaperone, parent or guardian who elects to attend personally or to send a minor student on a discretionary extended field trip that is planned in accordance with Procedure No. 3340.1 needs to understand and acknowledge that such trips do get cancelled, interrupted, and/or delayed; that deposits for hotels, tours, or transportation can be lost; and that such risk of loss will be borne by the individuals paying for the trips; and further that the District is not, and cannot be, responsible to reimburse such loss of private payment for school-related trips, nor can District resources be expended in trying to obtain refunds or recover money paid for such travel. The Board of Directors will not approve extended field trips, "focus" week trips, or any other travel of a similar nature unless those paying for such experiences agree not to seek restitution or reimbursement from the District should they lose money related to such travel.

I, _____, will be attending this extended field trip in the capacity of (check one) ___ student, ___ supervising staff member, ___ chaperone. I understand the financial risks associated with an extended field trip, and I understand that should any money related to this trip be lost, stolen, fraudulently taken, or otherwise not recoverable, regardless of reason, my family and I will have to bear that loss personally and the Bellevue School District will have no obligation for any financial loss related to this trip. I, on behalf of myself, heirs and assigns, hereby waive any claim(s) against the Bellevue School District, its agents, officers, or employees for any financial loss related to the costs of this extended field trip.

* Note: individuals may choose to consider purchasing trip cancellation insurance that may be available; however, there are numerous exclusions in such policies, which may or may not provide coverage for loss related to this travel. Individuals should consult their private insurance advisors and/or check coverage carefully.

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BELLEVUE SCHOOL DISTRICT NO. 405

Exhibit No. 3340.1.C

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Signature _____ **Date** _____

Name, please print _____

If signing for a minor student who is attending this extended field trip, please give the **Student's name**: _____